

Budget Worksheet Listing

Dept. Number	Account Number	Account Name	W. Space	PriorFY Budget	PriorFY Expend	Current Budget	Current Expend.	Request	T Admin. Rec	Selectmen
01400		Recreation Department								
001-01400-00100-4520	Recreation Dept Personnel Services, Salaries			153,323.00	156,901.59	158,556.00	143,776.29	163,864.00	163,864.00	0.00
001-01400-00110-4520	Recreation Dept Overtime			500.00	180.28	0.00	104.94	0.00	0.00	0.00
001-01400-00120-4520	Recreation Dept Part Time			33,250.00	23,240.20	34,000.00	22,081.37	31,970.00	31,970.00	0.00
001-01400-00210-4520	Recreation Dept Insurances			61,886.00	48,553.71	55,584.00	45,555.42	66,246.00	66,246.00	0.00
001-01400-00220-4520	Recreation Dept FICA			11,690.00	10,897.52	11,938.00	10,081.22	12,142.00	12,142.00	0.00
001-01400-00230-4520	Recreation Dept Medicare			2,734.00	2,548.71	2,792.00	2,357.71	2,840.00	2,840.00	0.00
001-01400-00240-4520	Recreation Dept Workers Comp			4,478.00	3,629.19	3,379.00	2,303.42	3,100.00	3,100.00	0.00
001-01400-00250-4520	Recreation Dept NH Retirement			15,136.00	15,408.68	16,389.00	14,790.01	16,546.00	16,546.00	0.00
001-01400-00300-4520	Recreation Dept Professional & Technical Services			8,700.00	5,458.48	9,000.00	7,531.22	8,932.00	7,482.00	0.00
001-01400-00400-4520	Recreation Dept Property Services			1,750.00	889.57	2,250.00	1,513.12	1,146.00	1,146.00	0.00
001-01400-00500-4520	Recreation Dept Other Services			5,250.00	4,750.10	4,750.00	5,916.05	4,955.00	4,955.00	0.00
001-01400-00500-4589	Recreation Dept Other Services Red Hill Outing Club			500.00	500.00	500.00	0.00	500.00	500.00	0.00
001-01400-00600-4520	Recreation Dept Supplies			18,750.00	15,399.58	18,000.00	15,817.02	18,622.00	18,622.00	0.00
001-01400-00800-4520	Recreation Dept Other Charges & Expenses			5,750.00	4,472.13	5,750.00	4,736.03	5,995.00	5,995.00	0.00
	Subtotal for dept. Recreation Department:			323,697.00	292,829.74	322,888.00	276,563.82	336,858.00	335,408.00	0.00

FY 2016 BUDGET DETAIL						
DEPARTMENT:	Recreation					
ACCOUNT NAME:	Personnel Services, Salaries					
ACCOUNT NUMBER:	001-01400-00100-4520					
Description	Grade/Step	\$ Per Unit	Hrs/Wk/Yr or Salary	Extension	FY 2016 Request	FY 2016 Administrator Recommended
Recreation Director		\$34.00	\$2,720.00	\$70,720.00	\$70,720	\$70,720
Assistant Recreation Director		\$19.37	\$1,549.60	\$40,289.60	\$40,290	\$40,290
Program Coordinator		\$17.49	\$1,399.20	\$36,379.20	\$36,379	\$9,095
Office Clerk	Grade every Year.	\$15.13	\$605.20	\$15,735.20	\$15,735	\$15,735
Longevity	37	\$20.00	\$740.00	\$740.00	\$740	\$740
				Totals	\$163,864	\$136,580
ACCOUNT NAME:	Overtime					
ACCOUNT NUMBER:	001-01400-00110-4520					
Description	Quantity	\$ Per Unit	Hrs/Wk/Yr or Salary	Extension	FY 2016 Request	FY 2016 Administrator Recommended
Program Coordinator	0	\$0.00		\$0.00	\$0	\$0
				Totals	\$0	\$0
ACCOUNT NAME:	Part Time					
ACCOUNT NUMBER:	001-01400-00120-4520					
Description	Quantity	\$ Per Unit	Hrs/Wk/Yr or Salary	Extension	FY 2016 Request	FY 2016 Administrator Recommended
Waterfront - Positions						
Waterfront Director w/WSI	12	\$12.00	35		\$5,040	\$5,040
Lifeguard	10	\$10.25	35		\$3,588	\$3,588
Lifeguard	10	\$10.00	30		\$3,000	\$3,000
Lifeguard	10	\$9.75	30		\$2,925	\$2,925
Lifeguard	10	\$9.75	30		\$2,925	\$2,925
Lifeguard w/WSI	10	\$11.50	20		\$2,300	\$2,300
Lifeguard	10	\$9.75	25		\$2,438	\$2,438
Lifeguard	10	\$9.75	30		\$2,925	\$2,925
Lifeguard	9	\$9.75	25		\$2,194	\$2,194
Lifeguard	9	\$9.50	25		\$1,710	\$1,710
Year Round						
Part-Time Staff	30	\$9.50	8		\$2,280	\$2,280
Part-Time Staff	10	\$10.75	6		\$645	\$645
			Lump Sum Disallowed			-\$5,500
				Totals	\$31,970	\$26,470

ACCOUNT NAME:		Withholding & Insurances				
ACCOUNT NUMBER:		001-01400-00210-4520				
Description	Quantity	\$ Per Unit	Extension	FY 2016 Request	FY 2016 Administrator Recommended	
Fica			\$12,142.00	\$12,142	\$10,109	
Medicare			\$2,840.00	\$2,840	\$2,364	
Health Insurance			\$61,387.00	\$61,387	\$41,961	
Dental Insurance			\$3,882.00	\$3,882	\$2,615	
Life, AD & D			\$296.00	\$296	\$242	
LTD			\$681.00	\$681	\$556	
Worker's Compensation			\$3,100.00	\$3,100	\$3,100	
NH State Retirement			\$16,546.00	\$16,546	\$13,498	
			Totals	\$100,874	\$74,445	
ACCOUNT NAME:		Professional & Technical Services				
ACCOUNT NUMBER:		001-01400-00300-4520				
Description	Quantity	\$ Per Unit	Extension	FY 2016 Request	FY 2016 Administrator Recommended	
Telephone/Computer						
476-8868	12	\$112.00		\$1,344	\$1,344	
253-9592 (LI Beach)	3	\$52.00		\$156	\$156	
BCN	12	\$11.00		\$132	\$132	
Replace Computer	1	\$1,450.00		\$1,450	\$0	
Computer Repair	misc	\$300.00		\$300	\$300	
Toilet Leasing						
Playground 1 toilet 7 months	1/7	\$90.00		\$630	\$630	
Playground 1 handicap 7 months	1/7	\$150.00		\$1,050	\$1,050	
Playground 1 toilet 3 months	1/7	\$90.00		\$630	\$630	
Long Island 1 toilet 6 months	1/6	\$90.00		\$540	\$540	
Long Island 2 add. 5 months	2/5	\$90.00		\$900	\$900	
States Landing 1 toilet 6 months	1/6	\$90.00		\$540	\$540	
Lee's Mill 1 toilet 6 months	1/6	\$90.00		\$540	\$540	
Long Island 1 handicap 3 months	1/3	\$150.00		\$450	\$450	
Ice Rink 1 toilet 3 months	1/3	\$90.00		\$270	\$270	
			Totals	\$8,932	\$7,482	

ACCOUNT NAME:	Property Services				
ACCOUNT NUMBER:	001-01400-00400-4520				
Description	Quantity	\$ Per Unit	Extension	FY 2016 Request	FY 2016 Administrator Recommended
Beach/Waterfront					
Raft Repair	misc	\$65.00		\$65	\$65
Keys/Padlocks/Chains	misc	\$45.00		\$45	\$45
Cement Blocks/Rope - lines	misc	\$100.00		\$100	\$100
Replacement Lines and buoys	misc	\$350.00		\$350	\$350
Lifeguard Safety Equipment					
Whistles and Lanyards	2 sets of 6 @ 45.00	\$45.00		\$90	\$90
Guard Training Materials	misc	\$50.00		\$50	\$50
Guard Training and Incentives	misc	\$110.00		\$110	\$110
Extra Sunglasses	2	\$15.00		\$30	\$30
Rescue Tube Replacement	3	\$52.00		\$156	\$156
AED batteries and updates	misc	\$100.00		\$100	\$100
Community Center					
Supplies (Pool etc.)	misc.	\$50.00		\$50	\$50
				\$1,146	\$1,146
ACCOUNT NAME:	Other Services				
ACCOUNT NUMBER:	001-01400-00500-4520				
Description	Quantity	\$ Per Unit	Extension	FY 2016 Request	FY 2016 Administrator Recommended
Dues and Subscriptions					
NRPA	1 agcy membership	\$360.00		\$360	\$360
NEPA	1 individual	\$25.00		\$25	\$25
CCRD Dues	1 dept. membership	\$275.00		\$275	\$275
NHRPA	organiz. Membershi	\$265.00		\$265	\$265
BJ's	3 staff @ 65.00	\$195.00		\$195	\$195
Uniforms					
Staff Apparel Year Round	4	\$75.00		\$300	\$300
Lifeguard Apparel	misc	\$1,100.00		\$1,100	\$1,100
Advertising					
Salmon Press	2 @ 25.00	\$50.00		\$50	\$50
Laconia Daily Sun	1 wk @ 150.00	\$150.00		\$150	\$150
Other Services					
Docks, install, remove, repair, store	2x/yr. misc	\$1,200.00		\$1,200	\$1,200
Time Warner Cable	12 @ 60.00	\$720.00		\$720	\$720
Tri State Fire - Inspection	1 @ 15.00	\$15.00		\$15	\$15
Post Master	1	\$50.00		\$50	\$50
Misc.	misc.	\$250.00		\$250	\$250
			Totals	\$4,955	\$4,955

ACCOUNT NAME:	Other Services					
ACCOUNT NUMBER:	001-01400-00500-4589					
Description	Quantity	\$ Per Unit	Extension	FY 2016 Request	FY 2016 Administrator Recommended	
Red Hill Outing Club	1	\$500.00		\$500	\$500	
			Totals	\$500	\$500	
ACCOUNT NAME:	Supplies					
ACCOUNT NUMBER:	001-01400-00600-4520					
Description	Quantity	\$ Per Unit	Extension	FY 2016 Request	FY 2016 Administrator Recommended	
Printing/Office Supplies						
Office Supplies						
Office Supplies	misc	misc		\$475	\$475	
Paper (white)	6 boxes	\$59.00		\$354	\$354	
Paper (color)	50 reams	\$15.00		\$750	\$750	
Lease - copier	12	\$97.73		\$1,173	\$1,173	
Printing - brochures	1	\$1,700.00		\$1,700	\$1,700	
Programs						
Special Events						
Water Carnival	misc	\$125.00		\$125	\$125	
Winter Carnival/Activities	misc	\$125.00		\$125	\$125	
States Landing Clean-up Green up	misc	\$350.00		\$350	\$350	
Year Round Programs						
CATCH	4 @25.00	\$100.00		\$100	\$100	
CC Special Events	4 @40.00	\$160.00		\$160	\$160	
Senior and Adult Programs						
Welcome Packets	misc	\$200.00		\$200	\$200	
Fuel						
Dennis K. Burke	misc	\$500.00		\$500	\$500	
Lifeguard Supplies						
Batteries	misc	\$35.00		\$35	\$35	
Water and Ice	misc	\$225.00		\$225	\$225	
Patriotic Purposes						
Floral Creations Mem. Day	misc	\$400.00		\$400	\$400	
Sound System - Mem. Day	1	\$250.00		\$250	\$250	
Fireworks Center Harbor July 4th	1 @ 6250.00	\$6,250.00		\$6,250	\$6,250	
Lion's Club Barbecue July 4th	1 @ 1,000.00	\$1,000.00		\$1,000	\$1,000	
Trophies etc. July 4th	misc	\$200.00		\$200	\$200	
Band Concerts						
Entertainers	misc/varies	\$1,700.00		\$1,700	\$1,700	
Ice Cream Social (Concert)	1	\$150.00		\$150	\$150	
Holiday Lighting	misc	\$2,400.00		\$2,400	\$2,400	
			Totals	\$18,622	\$18,622	

ACCOUNT NAME:		Other Charges & Expenses				
ACCOUNT NUMBER:		001-01400-00800-4520				
Description	Quantity	\$ Per Unit		Extension	FY 2016 Request	FY 2016 Administrator Recommended
Expenses						
Meetings Hosted	3 @ 10.00	\$30.00			\$30	\$30
Meetings Attended	10 @ 20.00	\$200.00			\$200	\$200
Special Events/Winter Days	14 @ 20.00	\$280.00			\$280	\$280
Cell Phone Reimbursement - 3 staff	misc.	\$1,000.00			\$1,000	\$1,000
Mileage						
Year round staff	misc	\$1,000.00			\$1,000	\$1,000
Training						
NNEPRC	3 attendees	\$850.00			\$850	\$850
National Conference MO	1	\$1,500.00			\$1,500	\$1,500
NHRPA Conference/Annual Mtg	3 attendees	\$210.00			\$210	\$210
Lifeguard Training	misc	\$425.00			\$425	\$425
Lifeguard Background checks	10	\$50.00			\$500	\$500
				Totals	\$5,995	\$5,995

FY 2016 BUDGET DETAIL						
FUND:	002					
DEPARTMENT:	RECREATION REVOLVING FUND					
	FY 2016 Bdgt	FY 2015 Bdgt	FY 14 Bdgt	FY2014	FY 2013	FY 2012
	Estimate			YTD	Actual	Actual
Revenue	\$80,005.00	\$103,045.00	\$88,030.00	\$62,956.24	\$65,429.04	\$72,464.74
Expense	\$168,415.00	\$122,917.50	\$113,979.00	\$90,531.07	\$89,571.73	\$69,987.87
Surplus/(Deficit)	-\$88,410.00	-\$19,872.50	-\$25,949.00	-\$27,574.83	-\$24,142.69	\$2,476.87
FY 2016 BUDGET DETAIL						
DEPARTMENT:	Recreation					
ACCOUNT NAME:	Personnel Services, Salaries					
ACCOUNT NUMBER:	001-01400-00100-4520					
						FY 2016
Description	Grade/Step	\$ Per Unit	Hrs/Wk/Yr or Salary	Extension	FY 2016 Request	Administrator Recommended
Program Coordinator		\$17.49	\$1,399.20	\$36,379.20	\$36,379	\$27,284
				Totals	\$36,379	\$27,284
DEPARTMENT: Recreation - Revolving						
ACCOUNT NAME: Part Time						
ACCOUNT NUMBER: 002-01400-00120-4520						
						FY 2016
Description	Quantity # of Weeks	\$ Per Unit	Hrs/Wk/Yr or Salary	Extension	FY 2016 Request	Administrator Recommended
Waterfront - Swim Lessons						
Lifeguard w/ WSI	7	\$11.00	7		\$539	\$539
Lifeguard w/ WSI	7	\$11.00	7		\$539	\$539
HC Counselors						
HC Supervisor	10	\$12.50	22		\$2,750	\$2,750
Counselor	8	\$10.75	18		\$1,548	\$1,548
Counselor	8	\$9.75	18		\$1,404	\$1,404
Counselor	8	\$9.50	18		\$1,368	\$1,368
Counselor	8	\$9.50	18		\$1,368	\$1,368
Counselor	8	\$9.25	18		\$1,332	\$1,332
Counselor	8	\$9.25	18		\$1,332	\$1,332
Counselor	8	\$9.25	18		\$1,332	\$1,332
RC Counselors						
RC Supervisor	10	\$12.25	25		\$3,063	\$3,063
Counselor	8	\$9.75	23		\$1,794	\$1,794
Counselor	8	\$9.50	23		\$1,748	\$1,748
Counselor	8	\$9.25	23		\$1,702	\$1,702
Counselor	8	\$9.25	23		\$1,702	\$1,702
Counselor	8	\$9.25	23		\$1,702	\$1,702
Counselor	8	\$9.25	23		\$1,702	\$1,702
Counselor	8	\$9.25	23		\$1,702	\$1,702
Counselor	8	\$9.25	23		\$1,702	\$1,702
Teen Adventure						
TA Supervisor	10	\$14.50	20		\$2,900	\$2,900
TA Counselor	8	\$11.25	17		\$1,530	\$1,530

TA Counselor	8	\$9.50	17		\$1,292	\$1,292
Year Round						
Part-Time Staff	18	\$10.00	8		\$1,440	\$1,440
			Lump Sum Disallowed			-\$2,500
			Totals		\$37,491	\$34,991
ACCOUNT NAME:	Withholding & Insurances					
ACCOUNT NUMBER:	001-01400-00210-4520					
						FY 2016
Description	Quantity	\$ Per Unit		Extension	FY 2016 Request	Administrator Recommended
Fica				\$2,352.00	\$2,352	\$3,861
Medicare				\$550.00	\$550	\$903
Health Insurance				\$0.00	\$0	\$19,425
Dental Insurance				\$0.00	\$0	\$1,267
Life, AD & D				\$0.00	\$0	\$55
LTD				\$0.00	\$0	\$126
Worker's Compensation				\$550.00	\$550	\$550
NH State Retirement				\$0.00	\$0	\$3,048
				Totals	\$3,452	\$29,235
ACCOUNT NAME:	Professional & Technical Services					
ACCOUNT NUMBER:	002-01400-00300-4520					
						FY 2016
Description	Quantity	\$ Per Unit		Extension	FY 2016 Request	Administrator Recommended
Telephone						
One Call Tell All	misc	\$2,700.00			\$2,700	\$2,700
Software update/renewal	1	\$800.00			\$800	\$800
Transportation						
These are based on last year's trips and projected for this year - they are subject to change						
Bus costs estimated based on former trips and bus company verbal estimation						
Seniors						
Boston Flower Show	1	\$1,450.00			\$1,450	\$1,450
Cabbage Island	1	\$1,500.00			\$1,500	\$1,500
Kennedy Library	1	\$1,450.00			\$1,450	\$1,450
Boston Red Sox/Fenway	1	\$1,750.00			\$1,750	\$1,750
King Arthur Flower - VT	1	\$1,200.00			\$1,200	\$1,200
Boston Duck Boats	1	\$1,500.00			\$1,500	\$1,500
Boston Pops	1	\$1,500.00			\$1,500	\$1,500
Teen/Family Trips						
Verizon	1	\$900.00			\$900	\$900
Portland Red Claws	1	\$450.00			\$450	\$450
Smitty's Ciniema - Tilton NH	1	\$250.00			\$250	\$250
Happy Campers						
Wink Workshop - Bristol	1	\$300.00			\$300	\$300
Polar Caves - Plymouth	1	\$275.00			\$275	\$275
Scenic CG - Mining	1	\$300.00			\$300	\$300
Clark's Trading Post - Lincoln	1	\$400.00			\$400	\$400
Squam Lakes Science Ctr. - Holderness	1	\$165.00			\$165	\$165
Storyland - Glen	1	\$380.00			\$380	\$380

RECKing Crew						
Attitash - Bartlett	1	\$375.00			\$375	\$375
Ice Skating PSU - Plymouth	1	\$220.00			\$220	\$220
Whales Tale - Lincoln	1	\$270.00			\$270	\$270
Hilltop Fun Ctr. - Somersworth	1	\$425.00			\$425	\$425
Fisher Cats Stadium - Manchester	1	\$450.00			\$450	\$450
Funtown - Saco, ME	1	\$500.00			\$500	\$500
Teens						
Attitash - Bartlett	1	\$375.00			\$375	\$375
Gunstock	1	\$300.00			\$300	\$300
Mall and NH Fisher Cats	1	\$490.00			\$490	\$490
Hill Top Fun Ctr. - Somersworth	1	\$425.00			\$425	\$425
The Forks Maine Overnight	1	\$1,200.00			\$1,200	\$1,200
Hike - Rattlesnake		\$170.00			\$170	\$170
Ice Skating		\$220.00			\$220	\$220
Whales Tale - Lincoln	1	\$270.00			\$270	\$270
Strat Zond - Goshen		\$425.00			\$425	\$425
Weirs Beach		\$220.00			\$220	\$220
Funtown - Saco ME	1	\$550.00			\$550	\$550
Facilities						
MCS/MA 2 toilets 3 months	1	\$90.00			\$540	\$540
				Totals	\$24,695	\$24,695
ACCOUNT NAME:		Property Services				
ACCOUNT NUMBER:		002-01400-00400-4520				
Equipment						FY 2016
Description	Quantity	\$ Per Unit		Extension	FY 2016 Request	Administrator Recommended
Youth Sports						
Soccer	12	\$19.00			\$228	\$228
Basketball Trainers	3	\$16.00			\$48	\$48
Basketball Trainers	3	\$17.00			\$51	\$51
Basketball - Game Balls	2	\$33.00			\$66	\$66
Softball/Baseball	0	\$0.00			\$0	\$0
Batting Tees	0	\$0.00			\$0	\$0
Safety Equipment	50				\$240	\$240
Scorebooks	12	\$7.00			\$84	\$84
Whistles	12	\$6.25			\$75	\$75
Lanyards	2	\$5.95			\$12	\$12
Swimming/Tennis						
Tennis Balls	2 cases	\$25.00			\$50	\$50
Squeegie	1	\$125.00			\$125	\$125
Adult Sports						
Replacement pickle ball nets	4	\$170.00			\$680	\$680
Pickle Ball balls	10 doz	\$28.00			\$280	\$280
Adult softball scorebooks	10	\$8.00			\$80	\$80
Adult softballs	15 doz	\$60.00			\$900	\$900
Adult Softball - extended plates	3	\$7.50			\$23	\$23
				Totals	\$2,941	\$2,941

ACCOUNT NAME:	Other Services					
ACCOUNT NUMBER:	002-01400-00500-4520					
						FY 2016
Description	Quantity	\$ Per Unit		Extension	FY 2016 Request	Administrator Recommended
Uniforms						
Tennis Tourney	32	\$6.50			\$208	\$208
Summer Shirts						
Happy Campers	125	\$8.50			\$1,063	\$1,063
Recking Crew	145	\$6.50			\$943	\$943
Teen Adventure	80	\$6.50			\$520	\$520
Soccer shirts	130	\$8.50			\$1,105	\$1,105
Soccer socks	130	\$5.00			\$650	\$650
Volleyball	25	\$8.50			\$213	\$213
Basketball Shirts	135	\$8.50			\$1,156	\$1,156
Basketball shorts	24	\$18.00			\$432	\$432
Coaches shirts	50	\$8.50			\$425	\$425
Officials shirts (replace)	5	\$8.00			\$40	\$40
T-ball/Grade 1-3 softball - full uni's	40	\$34.00			\$1,360	\$1,360
Grade 4-6 full uni's	12	\$33.00			\$396	\$396
Seasonal Staff Shirts (Counselors/Tennis)	28	\$14.00			\$392	\$392
Granite State Track & Field	30	\$8.50			\$255	\$255
				Totals	\$9,157	\$9,157
ACCOUNT NAME:	Programs					
ACCOUNT NUMBER:	002-01400-00600-4520					
						FY 2016
Description	Quantity	\$ Per Unit		Extension	FY 2016 Request	Administrator Recommended
Summer Program Supplies						
Arts and Crafts	misc	\$600.00			\$600	\$600
Creative Writer's Workshop (children)						
materials	10	\$10.00			\$100	\$100
snacks & ice cream social	misc	\$35.00			\$35	\$35
Camp/Event Prizes & Ribbons	misc	\$150.00			\$150	\$150
Camp/Event Supplies and Games	misc	\$800.00			\$800	\$800
Foam Day	1 case	\$175.00			\$175	\$175
Special Events						
Tennis Tourney						
Prizes	18	\$20.00			\$360	\$360
Lunches	misc	\$125.00			\$125	\$125
Basketball Hoopla						
Prizes	misc	\$105.00			\$105	\$105
Mother - Son Mini Golf Scramble						
Refreshments/Pizza	varies	\$100.00			\$100	\$100
Mini-Golf	21	\$4.00			\$84	\$84
Father Daughter Dance						
DJ	1	\$200.00			\$200	\$200
Dinner	75	\$11.00			\$825	\$825
Decorations/pictures	misc	\$175.00			\$175	\$175

Halloween Party						
Trophy & Ribbons	misc	\$50.00		\$50	\$50	
Prizes	misc	\$200.00		\$200	\$200	
Candy & Refreshments	misc	\$200.00		\$200	\$200	
Pizza	16	\$10.00		\$160	\$160	
Trick or Treat Bags	500	\$0.59		\$295	\$295	
Vacation Activities	2	\$25.00		\$50	\$50	
Instruction						
Skating	6	\$25.00		\$150	\$150	
Writing Workshops	2	\$125.00		\$250	\$250	
Tennis	2 sessions	\$450.00		\$880	\$880	
Safe Sitter Materials	30	\$17.50		\$525	\$525	
Swimming/Beaches						
American Red Cross Authorized Provider	1	\$350.00		\$350	\$350	
American Red Cross Swim Cards	66	\$3.00		\$198	\$198	
Senior and Adult Programs						
Yoga instruction	12	\$40.00		\$480	\$480	
Entry Fees - trips	7	\$1,000.00		\$7,000	\$7,000	
Voice Class	1	\$90.00		\$90	\$90	
Winter Activity	1	\$250.00		\$250	\$250	
Writing Program (Adults)	misc	\$100.00		\$100	\$100	
materials	10	\$10.00		\$100	\$100	
snacks	misc	\$25.00		\$25	\$25	
Families/Teens						
Field Trip Entry Fees	3	\$300.00		\$900	\$900	
Teen First Night						
Rental	1	\$600.00		\$600	\$600	
Pizza & Refreshments	misc	\$215.00		\$215	\$215	
Summer Camp Entry Fees						
Entry Fees - Teens Summer	11	\$475.00		\$5,225	\$5,225	
Entry Fees - HC Summer	6	\$568.00		\$3,400	\$3,400	
Entry Fees - RC Summer	6	\$670.00		\$4,000	\$4,000	
Drama Program						
Children's Stage Adventures	1	\$2,700.00		\$2,700	\$2,700	
Reimbursements						
Program Reimbursements	misc	\$500.00		\$500	\$500	
Trophies/Awards						
Traveling Plaques	2	\$5.00		\$10	\$10	
Basketball	misc	\$250.00		\$250	\$250	
Adult Softball	1	\$5.00		\$5	\$5	
Sportsmanship/Brown Award	4	\$10.00		\$40	\$40	
Adult Softball						
Field Rental - Prescott	1	\$600.00		\$600	\$600	
Youth Sports						
Officials	106	\$10.00		\$1,060	\$1,060	
Officials	6	\$15.00		\$90	\$90	
Tourney Entry Fees	1	\$80.00		\$80	\$80	
Other						
Concession	misc	\$400.00		\$400	\$400	
First Aid	misc	\$400.00		\$400	\$400	
				Totals	\$35,662	\$35,662

ACCOUNT NAME:		Other Charges & Expenses				
ACCOUNT NUMBER:		002-01400-00800-4520				
						FY 2016
Description	Quantity	\$ Per Unit		Extension	FY 2016 Request	Administrator Recommended
Expenses						
Trips	30	\$15.00			\$450	\$450
Training						
Summer staff training	1	\$1,100.00			\$1,100	\$1,100
Background checks summer staff	23	\$50.00			\$1,150	\$1,150
Background checks volunteers	50	\$35.00			\$1,750	\$1,750
				Totals	\$4,450	\$4,450
					\$117,848	\$168,415

Program	Fees 2015	Reg. Projected 2015	2015 Exp Revenue	Fees 2016	Exp Reg 2016	Exp Revenue 2016
RECKING Crew	\$75.00	100	\$8,000.00	\$80.00	100	\$8,000.00
Happy Campers	\$75.00	98	\$7,840.00	\$80.00	98	\$7,840.00
Teen Adventure	\$50.00	55	\$2,750.00	\$50.00	45	\$2,250.00
Reexploration	\$0.00	0	\$0.00	\$20.00	30	\$600.00
Tennis Lessons	\$50.00	40	\$2,000.00	\$50.00	30	\$1,500.00
Swim Lessons	\$35.00	80	\$2,800.00	\$35.00	65	\$2,275.00
Hot and Happy	\$15.00	10	\$150.00	\$15.00	8	\$120.00
Creative Writers	\$48.00	10	\$250.00	\$48.00	8	\$384.00
Toddler Programs	\$0.00	0	\$0.00	\$0.00	0	\$0.00
In Other Words	\$25.00	6	\$240.00	\$25.00	8	\$200.00
Children's Stage Adventures	\$85.00	25	\$2,125.00	\$90.00	28	\$2,520.00
Carroll County fun meet	\$1.00	75	\$75.00	\$1.00	50	\$50.00
Edith's	\$20.00	20	\$400.00	\$20.00	18	\$360.00
Summer Camp Trips	varies	varies	\$18,000.00	varies	varies	\$16,000.00
Adult Softball	\$190.00	8	\$1,600.00	\$190.00	8 teams	\$1,520.00
Extra T-Shirts	\$10.00	20	\$200.00	\$10.00	10	\$100.00
Pickle Ball - Summer	\$30.00	60	\$1,800.00	\$30.00	100	\$3,000.00
Pickle Ball - Winter	\$30.00	80	\$2,400.00	\$30.00	100	\$3,000.00
PB Tourney	\$15.00	35	\$525.00	\$16.00	16	\$256.00
Teen/Family Trips	varies	20	\$1,100.00	varies	varies	\$1,650.00
Family Trips	varies	varies	\$2,000.00	varies	varies	\$0.00
Adult Trips	varies	varies	\$22,000.00	varies	varies	\$19,000.00
Halloween Party	\$3.00	125	\$375.00	\$3.00	90	\$270.00
Skating Lessons	\$15.00	35	\$525.00	\$15.00	27	\$405.00
Voice Class	\$15.00	10	\$150.00	\$15.00	8	\$120.00
Kids Night Out	\$0.00	10	\$150.00	\$0.00	0	\$0.00
Youth Soccer	\$35.00	105	\$3,675.00	\$35.00	113	\$3,955.00
Youth Basketball	\$30.00	125	\$4,375.00	\$35.00	125	\$4,375.00
Youth Volleyball	\$20.00	10	\$200.00	\$25.00	20	\$500.00
T-ball Softball	\$30.00	25	\$875.00	\$30.00	15	\$450.00
Softball	\$35.00	20	\$700.00	\$35.00	30	\$1,050.00
Sponsors	varies	varies	\$3,050.00	varies	varies	\$2,500.00
Adult Fitness	varies	varies	\$2,000.00	varies	varies	\$500.00

Program	Fees 2015	Reg. Projected 2015	2015 Exp Revenue	Fees 2016	Exp Reg 2016	Exp Revenue 2016
Teen Nights		160	\$1,600.00		35	\$700.00
Karate		10	\$6,000.00		0	\$0.00
Father/Daughter Dance		35	\$875.00		40 (couples)	\$1,000.00
Misc. Special Events		varies	\$800.00		varies	\$0.00
Safe Sitter		24	\$240.00		24	\$1,080.00
Concession		varies	\$650.00		varies	\$100.00
Track and Field		50	\$500.00		25	\$375.00
CATCH		25	\$250.00		30	\$0.00
						\$80,005.00

MEMORANDUM – MOULTONBOROUGH RECREATION

TO: Walter Johnson
FROM: Donna Kuethe, Recreation Director
RE: Budget Projections
DATE: 11/13/15
CC: N/A

Looking at the latest Budget Review you provided to me yesterday, on the tax supported accounts (001), I can make the following updated projections:

Professional/Technical Services (001-01400-00300-4520) – this includes, telephone, computer and toilet leasing. The review showed us with approximately \$1,600.00 remaining. Telephone is on target as budgeted, we are over on the computer support (a few unanticipated computer repairs) and are approximately \$2,380.00 underspent on toilet leasing, with most of our leasing season concluded. We may reduce this by \$90.00 depending on when the ice rink opens, but most likely that will stay on the plus side. I would not recommend reducing this in the 2016 budget as I'm looking for better systems while we explore improved facilities. Anticipate approximately \$1,100.00 remaining in this line item at the end of the year.

Property Services (001-01400-00400-4520) - this is our equipment line item. The review shows 1,1182.85 left. We have an outstanding bill for \$706.80 for meeting chairs (budgeted for and had been back-ordered) and it appears that another bill for folding chairs has not cleared yet. We are pricing both rescue tubes for lifeguards (on 2016) which would reduce my 2016 request on this line item by \$156.00. We will also replace our pop-up tent for special events which all together should take this line item down to near zero.

Other Services (001-01400-00500-4520) – this line item shows an overage of \$463.16 on the review sheet and we have some outstanding bills that will fall in this line item.

Other Services (001-01400-00500-4589) – as mentioned this has not been accessed by the Red Hill Outing Club. I am in the process of reaching out to them to encourage them to submit for this.

Programs and Supplies (001-01400-00600-4520) – This is for our programs and supplies – the review shows \$3,134.86 remaining. We have an outstanding bill for paper and office supplies for over \$500.00 and two small events that will take this down a little. We have some program and office supplies from the 2015 budget still to be ordered. Holiday lighting for an estimated \$2400.00 is designated to come out of this line item, and as this is not something I arrange for, I'm assuming this will reduce this to the anticipated budgeted amount. If this does not occur we'll show a balance on this account of close to the

amount budgeted for lights - \$2300.00-2400.00. If the holiday lighting is not coming out of my budget this year, we can order some more paper which we then could further reduce this request on the 2016 budget.

Other Charges and Expenses (001-01400-00800-4520) – This is expenses, mileage and training. We have approximately \$1,177.00 remaining in this line item. There are mileage and training expenses that are still outstanding for this year, and I anticipate that we will be very close to the amount budgeted for when all bills are submitted.

Part Time (001-01400-00120-4520) – This is mostly for the lifeguards. As we've discussed we typically are underspent in this line item due to the following: I anticipate all guards to return and for great weather all summer. We had a large turnover this summer, which meant having guards starting at a lower than anticipated rate of pay; we were closed for 4 days due to bacteria at Long Island beach and had a few inclement weather days. As discussed I'll review the past three years to see if we may be able to reduce this line item in the future. We also do pay for year round help in non-revenue producing programs from this line item and will have a slight decrease in this line item. However, we will still have over \$10,000.00 left in this line item.

DJK